

# *Bethany United Methodist Church*

Community Spring Fest and Yard Sale

4102 Eisenhower Road

San Antonio, TX. 78218

Saturday, May 2, 2015

8:00 AM – 5:00 PM

Name: \_\_\_\_\_ Business Name \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

FAX: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Description of items to be sold:

Items are: \_\_\_\_\_ New Merchandise \_\_\_\_\_ Handcrafted/Art \_\_\_\_\_ Antiques \_\_\_\_\_ Service \_\_\_\_\_ Other

Special Requests: \_\_\_\_\_

*VENDOR APPLICATIONS WILL BE ACCEPTED ON A "FIRST-COME, FIRST-SERVED" BASIS.*

**Space Fee: \$20 for 10 x 10 feet**

**Space Fee: \$30 for 20 x20 feet**

**VENDOR RELEASES AND HOLDS HARMLESS BETHANY UNITED METHODIST CHURCH. BETHANY UNITED METHODIST CHURCH IS NOT RESPONSIBLE FOR LOSS OR DAMAGE, OR FOR ANY PERSONAL INJURIES. I HAVE READ, UNDERSTAND AND AGREE TO ABIDE BY THE VENDOR GUIDELINES.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Amount Paid: \$ \_\_\_\_\_ Payment type: \_\_\_\_\_ Received By: \_\_\_\_\_

Date Payment Received On: \_\_\_\_\_ Space (circle one) 10 X 10 / 20 X 20 # \_\_\_\_\_

# Bethany United Methodist Church Vendor Guidelines

In order to ensure the integrity of the event at **BETHANY UNITED METHODIST CHURCH** all vendors participating in the show agree to abide by the **Vendor Guidelines** as set forth below.

**No pornography, alcohol, tobacco, firearms, live pets, food or drinks for sale. If you are found selling any of these items during the sale, we may ask you to leave immediately.**

**PAYMENT:** Needs to be received no later than 10 days prior to the show. Check or money order must be payable to **BETHANY UNITED METHODIST CHURCH**. Fees are non-refundable.  
Space can be rented on the morning of the yard sale, if available.

**YOU MAY NOT CHARGE OR SELL PART OF YOUR SPACE TO ANYONE. YOU MAY NOT COLLECT MONEY FOR ANY SPACE AT THE BETHANY UMC YARD SALE.**

**CHECK IN:** Vendors can setup between 6:30 and 7:30 a.m. Saturday morning of the event.

**PARKING AND UNLOADING:** Vendors **MUST** Park in the **DESIGNATED** parking area after unloading. No vehicles are allowed on the grounds after 8am.

**ELECTRICAL OUTLETS:** None are available.

**WATER:** There are no water spigots available; vendors must be self-contained.

**VENDOR SET-UP:** Vendor agrees to provide own tables, chairs, tent, canopy and necessary equipment and be responsible for operations. All tents must be staked or weighed down to prevent damages to other vendors, vendors merchandise or customers. Vendor spaces are marked by spray paint on the grass. Vendors must stay within the space marking. Vendor agrees to be set up by 7:30 a.m. **Absolutely no vehicles are allowed in the booth area after 8:00 a.m. or before 5 p.m.**

**VENDOR TEARDOWN:** No vehicles are allowed in booth area before 5 p.m. or before all customers have left the area. Vendors agree to remove all items from the grounds by 7 p.m. **All trash, including empty boxes and packing materials, must be removed from the property.** The area must be left in the same condition that it was found.

**INSURANCE/HOLD HARMLESS:** Vendor releases and holds harmless the **BETHANY UNITED METHODIST CHURCH**. Vendor acknowledges that the **BETHANY UNITED METHODIST CHURCH** is not responsible for loss of or damage to personal property or for personal injuries to booth workers.

**CANCELLATION:** If the event is cancelled by **BETHANY UNITED METHOIST CHURCH** due to a catastrophic occurrence, **A FULL REFUND WILL BE GRANTED.** However, if the event is postponed due to weather, a rain date is scheduled for May 10, 2014. In the unlikely event that we are rained out two weeks in a row, we will move the date each progressive Saturday until good weather. **NO REFUND WILL BE GRANTED IF RAINED OUT AND THE EVENT IS RESCHEDULED.** If rained out less than four hours, there will be a rain date. If it rains after 12:00 noon, there will be no rain date the following week. **No refunds will be granted otherwise.**

**ADVERTISING:** **BETHANY UNITED METHODIST CHURCH** will advertise on the radio, church newsletter, large sign beside Eisenhower Road, and on the internet with 3 listings sites.

**VENDORS NOT FOLLOWING THESE GUIDELINES MAY BE EXCLUDED FROM FUTURE EVENTS.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_